



॥ श्री स्वामिनारायण विजयतेतराम ॥  
**Shree Swaminarayan Temple, Willesden  
Gujarati School & Ghanshyam Baal Kendra**

Examination Centre No: 12351



30<sup>th</sup> August 2020

Dear Baal Kendra Parents,

Jay Shree Swaminarayan, we hope you are all well and keeping safe.

We are writing to you to let you know that Gujarati School and Baal Kendra are starting again from 5<sup>th</sup> September 2020.

The return to Baal Kendra will be phased as we believe parents/carers, staff and children will need some time to become accustomed to the new arrangements. In order to keep class groups as separate as possible, start and finishing times will be slightly different from usual. The timings are as set out in the table below:

Year Group	Start Date	Drop Off time	Collection time
Year 1	5 <sup>th</sup> September	4.45pm	6.45pm
Year 2	5 <sup>th</sup> September	4.45pm	6.45pm
Reception	12 <sup>th</sup> September	5.00pm	7.00pm

It is very important that you stick to these times and that you are not late for collection to avoid unnecessary mixing which could potentially put all of us in danger.

Anyone with symptoms of COVID-19 **MUST NOT** attend Baal Kendra or Gujarati School **UNDER ANY CIRCUMSTANCES**, and **MUST** stay at home and follow the Government advice to self-isolate. Equally if anyone in your household has symptoms of COVID-19, children **MUST NOT** attend school and follow the Government advice on household isolation.

If you have been told by a doctor that your child should not return to school, you must follow this advice. If any member of your household is extremely vulnerable and has been asked to socially shield, you may decide not to send your child to Baal Kendra to protect the vulnerable family member. If this is the case or if your child is unable to attend Baal Kendra for any other reason please inform us straight away.

**If your child, or member of household, is tested for COVID-19 and the result is positive, please let us know immediately (e-mail below).**

The following safety measures have been put in place to keep the children and teachers safe:

- Baal Kendra children will be split between the Baal Kendra Hall and the Dining Hall. Children in Year 2 will be in the Dining Hall and Reception and Year 1 children will be in the Baal Kendra Hall.
- To avoid mixing, Gujarati School children will be using the front staircase as their entrance point. However, the Baal Kendra drop off and pick up point is in the old car park. We will have areas set up

for each class group, the children should be dropped off and picked up from here. Their class teacher will take them up to the relevant hall and bring them down to the same point for collection. A separate e-mail will be sent advising you of your child's class group.

- Hand sanitisers will be in place at the entrances and all children and teachers will be required to sanitise their hands prior to going into class. Additional hand sanitisers will be kept in each hall for use as required.
- In order to avoid too many people gathering in the stairwells and corridors, parents will no longer be allowed to come up to the halls and classrooms.
- The class groups will be kept small, up to a maximum of 10 children. The children will be kept in their class groups at all times to minimise contact with others outside of their group.
- Both halls have been arranged to maximise social distancing.

#### **Key Reminders:**

- For health and safety reasons, we will no longer provide drinks to the children. Children **must** bring their own clearly labelled water bottles filled with water. Whilst we will have the facility to fill water bottles, we prefer to minimise its use.
- Children **must** bring their book bag with book and homework folder, if they have been issued one, and ensure they are clearly marked.

Children who are born on or before 31<sup>st</sup> August 2016 will be able to enrol when we reopen. However, they will not start on the same dates as the rest of Baal Kendra. Instead, upon receipt of your application form we will advise you of a start date for your child.

If you have any queries please call Pushpa Khetani on 07941 117 513 or Smita Varsani on 07947 759 618 or email us at [baalkendra@gmail.com](mailto:baalkendra@gmail.com)

Yours sincerely

Baal Kendra Team